

The background features abstract, overlapping geometric shapes in various shades of green, ranging from light lime to dark forest green. These shapes are primarily located on the left and right sides of the frame, leaving a large white central area. The shapes include triangles and polygons, some with thin white outlines.

Wishup.co

What we do?

Wishup provides pre-interviewed and trained remote employees to startups, self-employed professionals and enterprises for a diversified job profile like Admin & Executive Assistant, Social Media Management, Lead Generation Assistant, Research Analyst, Bookkeeping, Email Assistant, etc.

Vision

To change the way companies, grow by enabling remote collaboration between entrepreneurs and global talent.

Virtual Assistants

A virtual assistant is a trained remote employee who provides businesses and entrepreneurs administrative services while operating outside of the office.

A virtual assistant works closely with one or more clients on either one or all the following tasks - Ecom Assistance, project management, excel & MIS management, CRM, lead generation, online research, etc.

Leave policy

PRIVELEDGE LEAVE (15)

- Approval needed 2 weeks prior for up to 2 days of leave
- Approval needed 4 weeks prior for more then 2 days of leave

SICK LEAVE (7)

- Maximum 7 can be taken in a row
- Medical certificate required for more then 2 days

PUBLIC HOLIDAYS

- Listed by company every calendar year (2020-21) at the beginning

Appraisals

PERFORMANCE BASED

- Average Ratings Received from the Client
- Bandwidth/Client lost

LEVEL BASED

- Score reviewed & calculated every 6 months based on performance
- Points are split equally between ratings (from clients) & bandwidth

Salary & pay cycle

Salary will be paid on the 10th of Every Month.

In case, of a bank holiday on the 10th salary is paid on the next working day.

TDS of 10% will be deducted from your salary.